

SALES CONTRACT

COURSE NAME:

DATE:

Workshop Registration Fees

	Standard Rate
Johor Bahru	RM /pax <small>(To be filled by Cyberport Academy Admin)</small>

Mode of Payment

Cheque or bank draft in favor of :

MSC CYBERPORT SDN. BHD (MAYBANK BANKING BERHAD)

BANK ACCOUNT NUMBER: 5512-7600-3177

SWIFT CODE: MBBEMYKL

Level 30, No, 5, Jalan Bukit Meldrum, 80300

Johor Bahru, Johor.

Payment Via:

- HRDCorp Levy
 Online Transaction
 Cheque/Cash/Others

Venue

- 1) Cyberport Academy Training Room, Level 8 Menara MSC Cyberport**
2) Hotels

For hotel reservations, please book directly with the hotel. Hotel reservations and travel arrangements are the responsibility of the registrant. Hotel bills are to be settled by participants directly with the hotel. Note that the rooms are available at a first come, first serve basis. Cyberport Academy will not be responsible for hotel reservations.

Terms & Conditions

1. Course fees include course materials and refreshments unless otherwise stated.

2. **Payment Terms.** Once a completed registration form is received by Cyberport Academy an invoice will be issued. Payment must be made within seven (7) days from the date the invoice is issued. Full payment must be received before the event date. Cyberport Academy reserves the right to deny admittance to an event if full payment has not been made.

3. **Cancellations and Substitutions.** All cancellations must be made in writing at least 14 days before the event date. No refunds will be available following a cancellation. However, if full payment has been made, the payment will be credited towards rescheduled dates or to future Cyberport Academy events. Substitutions are always welcome at no extra charge. Substitution of participants must be made at least one (1) working day before the event date.

4. **Note.** Cyberport Academy reserves the right to cancel, postpone, or alter the advertised programs at any time. Cyberport Academy will not be held liable for any costs or liabilities incurred by clients as a result of the change of date/program/venue. Should a cancellation of an event by Cyberport Academy, the event will be fully refundable.

6. **Copyright.** Distribution, republication, and duplication of all contents and materials provided and distributed by Cyberport Academy, are strictly prohibited.

7. **Incorrect Mailing Information.** Should mailing information or company details be incorrect, please contact us immediately.

8. **Disclaimer.** Upon submission of this registration form, the client acknowledges that he/she has read and accepted all the terms and conditions listed above.

9. **SST.** Price quoted excluding of 8% SST (Starting March 2024).
(MSC CYBERPORT's SST No: J31-1808-31023857)

Delegates' Information

Name:

Designation :

Department:

Email:

H/P No :

Vegetarian : Yes No

Name:

Designation :

Department:

Email:

H/P No :

Vegetarian : Yes No

Name:

Designation :

Department:

Email:

H/P No :

Vegetarian : Yes No

Company's Information

Organisation:.....

Approving Manager :

Address:

.....

.....

Tel: Fax:

HR Name:

HR Contact :

HRDCorp Registered Employer: Yes No

Signature/Company

Stamp

.....

Contact Details

ISMA ATHIRA ISMAIL

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Website : cyberportacademy.my